: Learners Today.. Leaders Tomorrow :

The Gulf English School

Home–School Agreement

Date: August 2026
Author: Leadership Team

Adoption / Review	Committee	Lead Personnel	Review Date:
August 2026	Leadership Team	Heads of School	August 2027

This policy applies across all campuses:
GES Gharafa (Infants, Juniors and Secondary)
GES Bin Omran

Responsible, **R**espectful, **R**esilience

Our Vision

We aim to develop a responsible, respectful, resilient school community, supporting the highest level of personal achievement in a changing modern intercultural world.

V1	We aim to develop a responsible, respectful, resilient school community,
V2	supporting the highest level of personal achievement
V3	in a changing modern intercultural world.

Mission Statements

M1	We provide a high-quality education, focusing on skills, knowledge and application, enabling our community to strive and achieve excellence
M2	We aim to develop a culture of life-long learning, independence, ambition, which is continuously demonstrated by our community.
M3	Our community promotes diversity and global citizenship where individual differences are understood and celebrated.
M4	To drive the development of creative skills and critical awareness in our students.
M5	Our school community provides a safe, supportive, and stimulating learning environment that focusses on the well-being of all
M6	We aim to integrate the use of technology on a day-to-day basis to enhance our teaching and learning.

Our Core Values: The 3 R's

- ✓ **Responsible:** Driven, Ambitious, Achiever
- ✓ **Respectful:** Empathy, supportive, caring, diversity
- ✓ **Resilient:** Risk takers, empowered, committed

Home-school Agreement

1. Purpose

The purpose of this Home–School Agreement is to establish a clear understanding of the shared responsibilities and expectations of The Gulf English School, parents and pupils. It supports a positive partnership between home and school, promoting high standards of attendance, behaviour, academic achievement, safeguarding and wellbeing.

The agreement reflects the school's core values of being Responsible, Respectful and Resilient and should be read alongside the relevant GES policies and procedures.

2. Aims

The Home–School Agreement aims to:

- Strengthen positive relationships and communication between the school, parents and pupils.
- Establish clear expectations for attendance, punctuality, behaviour and learning.
- Promote a safe, inclusive and respectful school environment where safeguarding and pupil wellbeing remain priorities.
- Encourage parents to take an active role in supporting their child's education and personal development.
- Ensure that all members of the school community understand their responsibilities and the procedures for addressing concerns.
- Support consistent implementation of GES policies, including Admissions, Attendance, Safeguarding, Behaviour and Anti-Bullying.

This agreement is available to families through the school's parent communication channels and should be read alongside the current GES Admissions, Attendance, Safeguarding and Child Protection, Behaviour, Anti-Bullying, Online Safety, Educational Visits, SEND/Inclusion and Complaints policies.

Terms and Agreements:

Upon enrolment or re-enrolment to GES, I hereby agree that the applicant and family members will abide by all rules, regulations and policies of The Gulf English School, Qatar.

Educational visits and off-campus activities: Parents will receive relevant information and be asked to provide the appropriate written or electronic consent before their child participates in activities requiring consent, in accordance with the GES Educational Visits and Emergency Action Plan. This agreement is not a blanket permission for all trips.

Photographs and recordings: Permission for the use of pupil images, audio or video in publications, publicity and promotional materials will be sought through a separate media consent process. Parents may contact the school regarding their recorded preferences. Necessary educational and safeguarding records are managed under the school's applicable information-handling arrangements.

Parent/guardian acknowledgement: The educational visits and media arrangements below require their own consent processes and are not authorised by signing this agreement alone.

As a parent, I:

1. Will support GES's attendance target of above 90%. Attendance below 90% may lead to restrictions on re-enrolment only following an individual review by school leadership, considering reasons for absence, support offered, safeguarding circumstances, the approved Attendance and Admissions Policies and applicable MoEHE requirements.
2. Understand that authorised absences are:

- Medical reasons: supported by a sick note from a doctor. Notes written by parents will not be accepted.
- Funeral: in case of a death in the family, students are allowed 3 days absence provided this is supported by a note from their parents (or legal guardian).
- Hajj trips: students are allowed 5 days of absence for Hajj as long provided this is supported by documentation from their parents.

3. Understand that GES ***does not*** authorise absences for family trips/holidays during the academic year.

4. Understand that, where a pupil in Years 11, 12 or 13 misses 6 lessons of a subject, examination entry may be restricted following an individual review by the Head of School and examinations team, considering the circumstances, awarding-body rules and applicable requirements. This is not an automatic sanction.

5. Understand that 7 consecutive school days of absence without parental notification may lead to a review of my child's continued enrolment and potentially loss of place, following attempts to contact the family, safeguarding checks, leadership consideration and applicable admissions and MoEHE procedures. This is not an automatic withdrawal.

6. Will ensure my child is properly equipped for school each day.

7. Will ensure my child wears full GES uniform to school every day. This includes black shoes.

8. Will inform the school of any concerns or problems that might affect my child's work or behaviour (including a change in family circumstance, medical conditions, etc.).

9. Will support my child with his/her homework and any other opportunities for home learning.

10. Will activate and regularly check the parents' portal, e-learning portal/s, and all other forms of electronic communication relevant to my child's learning.

11. Will ensure my child arrives at school on time and is collected promptly at the end of the school day.

12. Will be involved in discussions regarding my child's progress through the homework diary, reading record book, home/school book, parents' evenings and workshops.

13. Understand that it is compulsory that parents attend school meetings when invited and also attend all parents/teacher interviews, including attending options evenings.

14. Will read all information and all letters sent home and respond appropriately.

15. Will abide by all GES initiated health and safety directives.

16. Will work with the school to consider recommended Learning Support, EAL or educational psychology assessments and provision. Any additional chargeable service will be explained to parents and agreed separately before costs are incurred.

17. Acknowledge that communication with the school will be via the parents' portal and e-mail system. I will ensure that I check my e-mail and the parents' portal regularly.

18. Agree to and accept GES policies and procedures.

19. Fully support GES in its initiatives towards integrating technology into the curriculum and will support the school in providing my children with the required hardware and software.

20. Agree to the school's policy for the use of technology (including e-mails, social networking, phones etc.).

21. Agree to the school's behaviour policy and support the school in its implementation.

22. Will support the school's Anti-Bullying Policy by encouraging my child to treat others with respect, report bullying or cyberbullying promptly and avoid retaliation. I will raise concerns directly with the class teacher, form tutor or Head of School and work with staff to resolve them.

23. Will inform the school promptly of any safeguarding concern, including concerns about a child's safety, welfare, online behaviour or harmful peer interactions, and will follow the school's safeguarding reporting arrangements.

24. Parent communication and conduct: I will communicate respectfully with staff, pupils and other families, including online, use the school's established communication and complaints procedures, and avoid sharing confidential information or images of other children without appropriate permission.

25. Collection and emergency information: I will keep emergency contacts, medical information and authorised collection arrangements up to date and comply with identity and safeguarding checks for any adult collecting my child.

<u>As a school we will:</u>

The terms of this agreement are that GES will:

1. Contact parents if there is a problem with attendance, punctuality, uniform or equipment.
2. Let parents know about any concerns or problems that affect their child's work or behaviour.
3. Communicate regularly regarding students' progress and formally communicate on students' progress 6 times a year.

4. Provide textbooks, reading books, library books and resources on a loan basis which must be returned to the school by the end of each academic year.
5. Set, mark and monitor homework in accordance with the school's homework policy.
6. Arrange parent meetings during which progress will be discussed.
7. Keep parents informed about school activities through regular communication.
8. Send our weekly newsletter, 'Al-Sedra', via e-mail, other e-learning platforms, and the parent portal.
9. Provide parents with a general overview about what is being taught each term.
10. Not accept responsibility for the loss of or damage to any item brought on to the school premises.
11. Have the right to confiscate, for up to one academic year or the remaining part thereof, equipment that is forbidden at GES.
12. Make the final decision as to whether a student progresses into the next year group.
13. Reward or discipline students in accordance with the GES behaviour policy.
14. Put in place sanctions for late arrival at school, as per the GES attendance policy.

Safeguarding and child protection: GES will maintain clear procedures for identifying, recording and responding to concerns about pupils' safety and welfare. The Head of School is the Designated Safeguarding Lead (DSL) for the campus, supported by the school's designated safeguarding arrangements. Concerns will be treated sensitively, recorded securely and referred to relevant authorities when required.

Behaviour and anti-bullying: GES will promote its values of being Responsible, Respectful and Resilient, apply its Behaviour Policy consistently, and address bullying, discrimination, harassment and cyberbullying in accordance with the Anti-Bullying and Safeguarding policies. Pupils will be listened to, incidents investigated appropriately, parents informed where relevant, and support or proportionate sanctions provided as appropriate.
Pupil voice and reporting: Pupils may raise concerns with their teacher, form tutor, Head of School/DSL or another trusted member of staff. Reports will be taken seriously, with action proportionate to the concern and appropriate support for those affected.

Pupil responsibilities (age-appropriate): Pupils are expected to be Responsible by attending and participating in learning and using technology safely; Respectful by treating others fairly, following staff instructions and reporting bullying or unsafe behaviour; and Resilient by persevering, seeking support and taking responsibility for their choices.

Concerns and complaints: The school will acknowledge and address parent concerns through the relevant staff member and the published GES Complaints Policy. Safeguarding concerns may be reported directly to the campus Head of School/Designated Safeguarding Lead and will not be delayed by the ordinary complaints process.

Health and Safety:
As per our Health and Safety policy, all pupils, parents and additional adults that represent the family are required to obtain a GES security badge to access any one of the GES campuses. Please be informed that it is the parents' responsibility to obtain ID badges for all respective adults at the beginning of the

Academic year. At GES we have a clear drop-off and collection policy. The school gates are not opened before set times and there is no waiting area for parents or family representative before this time. If your child is to be collected during the day or before the official end of day, parents are required to send an email to the school advising us of this change of arrangements. Pupils will not be permitted to leave without this email. Please see our attendance policy for further details.

Visitors and authorised collection: Parents and other visitors must follow campus entry arrangements, present identification when required and complete the electronic sign-in and sign-out process where applicable. Pupil collection changes must be verified through authorised school procedures; an email alone does not override identity or safeguarding checks.

Payment information:

As per GES's financial policies, parents are ultimately responsible for all tuition and fees for their children. Parents are responsible for the full term's fees even if they withdraw during the term. In cases where students are entitled to Ministry of Education vouchers, it is the sole responsibility of the parents to pay the school fees and provide the voucher for each term. Once payments are made against the vouchers, the school will refund parents accordingly. Fees will also be charged for lost and overdue books.

I understand that my signature reflects acceptance of all the above terms including financial terms.

If parents or students fail to abide by the terms of this agreement, the school reserves the right to consider refusal of re-registration following an individual review, in accordance with the GES Admissions Policy, relevant circumstances and applicable MoEHE requirements.

Parent/Guardian Name	
Parent/Guardian Signature:	
Date:	