Learners Today, Leaders Tomorrow

GES Admissions Process

A step-by-step guide from application to enrolment

1 Online Application

Complete the online application form via our Admissions Portal.

Apply Online

https://gesenquiries.schoolbase.online/

2 Application Reviewed

Our Admissions Team will review your application and check availability of places.

Place Available

You will be invited to the next stage of the admissions process.

No Place Available

Your application will be placed on the waiting list and you will be notified by email.

3 Assessment

You will receive an email with further information about the assessment and the next steps.

4 Payment for Assessment

Pay the non-refundable assessment fee within the given timeframe.

5 Scheduled Assessment

Your child will complete the entrance assessment in English and Mathematics (at an age-appropriate level).

Meets Entry Criteria

You will be invited to a parent interview.

Does Not Meet Entry Criteria

You will be notified by email. You may request a review (see policy for details).

6 Parent Interview

A meeting will be arranged with the Head of School or a senior member of the team.

Offer of a Place

You will receive an offer of a place by email.

Unsuccessful Application

You will be notified by email. You may request a review (see policy for details).

7 Offer and Application Pack

You will receive an email with the application pack and further instructions to complete registration.

8 Complete Registration

Submit all required registration forms and supporting documents.

9 Payment of Registration Fee

Pay the registration fee to secure your child's place.

10 Add to MIS

Your child's details will be added to our school management system (MIS).

11 Inform Class Teacher / LCO

Your child's class teacher and Learning Coordinator will be informed.

12 Welcome and Induction

Information will be sent regarding homework, diary, timetable and start date.

13 Portal Email

You will receive a portal email with login details and further information.

Useful Links

School Website

Find out more about our school.

https://www.gulfenglishschool.sch.qa/

Online Admissions Application

Apply for a place at GES.

https://gesenquiries.schoolbase.online/

School Handbooks

Read our School Handbooks for important information for parents and students.

https://www.gulfenglishschool.sch.qa/parents/

Key Information

- Applications are welcome throughout the academic year, subject to availability of places.
- All applicants are required to complete an entrance assessment (including children of overseas-recruited staff).
- The assessment fee is non-refundable.
- Admission is subject to meeting our academic entry requirements and availability of places.
- Placement will be confirmed after a successful assessment and a parent interview.
- Submitting an online application does not guarantee a place.
- Please ensure you provide accurate and complete information.

Related Policies and Documents

This Admissions Policy should be read in conjunction with:

- Home-School Agreement
- Behaviour Policy
- School Handbooks
- Teaching and Learning Policy
- Appraisal Policy
- Safeguarding and Child Protection Policy
- Special Educational Needs and Inclusion (SEND) Policy
- Early Years Toileting Policy (for Pre-school applicants)